



Resources for Jobseekers
@ your library

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Princeton, NJ

Types of Resources

- **Electronic:**
 - Databases (40+ and growing)
 - eBooks via NetLibrary
 - Internet (high speed connection)
 - Word Processors, Win Way Resume and other software
- **Print/Multimedia:**
 - Reference Books
 - Circulating Books, Videos, DVD's, CD's, etc.....
 - Magazines and Newspapers
- **Human:**
 - Reference Librarians
 - Via phone, email, fax or “virtual” reference

Contacting a Human @PPL

- **Phone the Information Desk 924-9529 ext. 220**
 - Mon.-Thurs. from 9 a.m. to 9 p.m.
 - Fri. and Sat. from 9 a.m. to 6 p.m.
 - Sun. from 1 p.m. to 6 p.m.
- **e-Mail us at any time:**
 - refstaff@princetonlibrary.org
- **Fax us at any time: 924-6109**

Reference Librarians = Human Search Engines

Need information at Odd Hours?

<http://www.qandanj.org>

Reference Librarians = Human Search Engines

Accessing Print/Multimedia

- *Search the library's Online Catalog to find materials in our collection*
 - Go to the library's web site at www.princetonlibrary.org and click on the link: Catalog
 - Contains listing of books, videos, DVD's, CD's and most other materials.
- *A complete listing of the library's magazines and newspaper holdings is also online.*
 - Go to the library's web site, click on Magazines and Newspapers, and then either
 - Our Print Titles
 - Our Electronic Titles

3 Important Electronic Resources for Jobseekers

- *American Business* –
 - helps in finding leads for potential employers and to do quick background research before an interview
- *NetLibrary* –
 - provides quick access to eBooks via the library's online catalog
- *Factiva/Ebsco Host* –
 - good for finding out the latest news on a company or for doing other research to brush up before an interview or applying to a position.

Summary

- Reference librarians can help you save valuable time and also assist you with research while you job hunt or change careers.
- Although libraries in the digital age are much more than books and magazines, don't forget to utilize reference books and other traditional sources in the research process.
- Search smart – take time to learn what databases are available and how they can help you!

You will save time in the long run!

Contact or Visit us:

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